

PIC/D-115-60
5 October 1960

MEMORANDUM FOR: [redacted]
Assistant to the Director, PIC

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SUBJECT: Downgrading Action

1. Pursuant to discussion and agreement reached at the 3 October meeting of the Joint Project Requirements Committee, I am asking you to undertake a study of PIC involvements in the current downgrading effort. Basically this calls for a study and procedural recommendations concerning Army, Navy and CIA directives for downgrading of unique materials with specific reference and application to joint work and reporting and demands upon Center components which the downgrading effort will occasion.

2. In view of your attendance at the referenced meeting, I do not believe it is necessary to spell out particular problems discussed. However, as Chairman of the Committee I would point out my feeling that unless downgrading requirements for published reports are kept to a minimum, the work of the Center could very well be concentrated upon the past rather than the present and future. In the same frame of reference, a quick examination of all reports in work should be undertaken to ascertain the advisability of downgrading now in order to avoid the extra labor of re-issuing the report in the future.

3. As agreed upon at the Committee, [redacted] of the Army and [redacted] of the Navy are to serve with you on this ad hoc committee on downgrading. I would urge you to make full use of Center division and staff chiefs as necessary and the Center's TCO, [redacted] should be kept completely abreast of your actions.

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4. The results of your study and recommendations should be presented to the Joint Project Requirements Committee as soon as practicable. Please do not hesitate to call upon me for any assistance which I may provide.

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[redacted]
Chairman
Joint Project Requirements Committee

cc: [redacted]

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